

CHILDCARE INCLUSION BURSARY FUND (IBF)

GUIDANCE FOR CHILDCARE PROVIDERS & PARENTS

This guidance tells you how to apply for the Childcare Inclusion Bursary Funding from East Sussex Early Years, Childcare and Extended Schools Service.

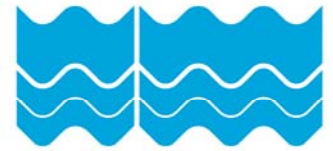
You should read this **BEFORE** filling in an application form. If you would like support in completing this application please phone your Quality Inclusion & Learning Co-ordinator. Contact details of which can be found below.

Quality Inclusion & Learning Co-ordinator (QuILC)	Areas Covered	Tel Number
Jennette Abel	Wadhurst	07876 037437
Dawn Archer	Rye	07876 037479
Mari Booker	Eastbourne Northeast, Lewes, Ringmer	07748 334984
Mark Cresswell	Battle, Bexhill, Hastings West	07500 123655
Christine Hanson	Hailsham, Heathfield, Chailey	07876 037480
Martine Horvath	Eastbourne North , Uckfield, Crowborough	07500 109109
Hannah Keely	Seaford, Newhaven, Peacehaven	07876 037529
Lynne Roberts	St Leonards North & South, Robertsbridge, Hastings East	07876 037438
Mark Townsend	Eastbourne South	07920 594431

This fund has been set up to assist children aged 0-18 yrs with additional needs to access inclusive childcare; both group based childcare and childminding.

Applications should be submitted **each term** on the application form (10/11) enclosed and should be made jointly by the childcare provider and the parent/carer of the child.

The Inclusion Bursary Fund is a discretionary grant and therefore funding can not be guaranteed, each application is reviewed by the Early Years, Childcare and Extended Schools Service Funding Panel which meets fortnightly.



WHAT WE MAY FUND

- **Additional Staff** - to support the setting to include a child with additional needs. Increase staff:child ratios to enable small group work to take place. (This may include additional time of up to one hour per week to be spent on planning.)
- **Specific training** - If it can be clearly demonstrated it is necessary to enable the child to access the setting. For example: a medical procedure, home visit or specialist training.
- **Some items of specialist equipment** for which receipts will be required. Please enclose specific details of equipment required along with some written evidence of need, **Equipment to be returned to the Early Years, Childcare and Extended Schools Service when it is no longer required by the child.**
- **Individual childminders** can apply if they are unable to look after the maximum number of children for whom they are registered because of the child's additional need.
- This year, we have also received extra funding from Aiming High for Disabled Children Short Break Fund. This means that young people with any kind of special need or disability will have additional opportunities to get a grant that will enable them to access more of the same activities that other young people enjoy.

CRITERIA FOR APPLICATIONS

- Funding is considered on a **termly** basis. A new application must be made for each terms funding.
- If you are claiming **EYIG*** this will be taken into account when calculating any IBF support.
- The child must have an identifiable additional need which is causing/could cause a barrier to inclusion
- The child must be resident in East Sussex or attending / wishing to attend a setting in East Sussex.
- All applications should include one Individual Education Plan with outcomes completed, a current plan and any appropriate outside agency reports or advice.
- If the childcare setting is not registered with OFSTED, you may not be eligible for this funding.
- No one can benefit from this funding beyond 31 March 2011.
- The IBF can only fund applications from the date received by our office. **Retrospective funding is not allowed.** Therefore please ensure your application is with us **BEFORE you wish the funding to start**
- Ethnic Origin – for monitoring purposes only. Please select one of the following for entering on the Bursary Application Form in the appropriate box (if provided by parent/carers on child's registration form).

* **EYIG** is a separate grant from the Early Years Teaching Support Service (EYTSS) for some children with complex needs who are of an age to be entitled to EYEE.



White, British
White, Irish
White, any other White Background
Asian or Asian British, Bangladeshi
Asian or Asian British, Indian
Asian or Asian British, Pakistani
Asian or Asian British, any other Asian Background
Black or Black British, African
Black or Black British, Caribbean
Black or Black British, any other Black Background
Chinese
Gypsy/Roma
Mixed-White and Asian
Mixed-White and Black African
Mixed-White and Black Caribbean
Mixed-Any Other Mixed Background
Traveller of Irish Heritage
Any Other Ethnic Background
Did Not Wish To Be Recorded

WHAT WE CANNOT FUND

- Parents/carers
- Childcare fees
- Where the Local/Health Authority has the responsibility to do so
- Top up fees
- Purely social or learning activity such as swimming, scouts/guides
- Major capital items (e.g. lifts) or extensive refurbishment of property
- Residential Holidays
- Travel costs

Further copies of this guidance and the application form can be obtained from:

Peter Williams (Project Support Officer), Early Years, Childcare and Extended Schools Service, Hastings Area Education Office, Tower Building, Lower South Road, St Leonards-on-Sea, East Sussex, TN37 6RH **01424 458035 / 01323 747439**

Fax: 01424 428277 (If faxing please include a topsheet with "FAO Peter Williams" on.)

Email: peter.williams@eastsussex.gov.uk