



# Peacehaven Community School

Aspire • Believe • Achieve

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Head of School  
Darren Warner-Swann

Executive Head Teacher  
Liza Leung

## ADMISSION TO PEACEHAVEN COMMUNITY SCHOOL 2020

### Statement of Peacehaven Community School's policy for Admissions

Peacehaven Community School is an Academy School and therefore the Governing Body is the Admission Authority and responsible for operating Peacehaven Community School's admission policy. This document explains how Peacehaven Community School Governors operate their admission policy for in-year admissions.

### PROCEDURE FOR APPLYING FOR PLACE AT PEACEHAVEN COMMUNITY SCHOOL

Admissions for entry into Year 7 in September of children at 11 years of age are known as the normal admission round or 'main round' of admissions. Applications for the main round of admissions to Peacehaven Community School must be made through the Local Authority under current regulations. Applicants must fill in an application form via the Local Authority website or request a paper copy from them. Parents are allowed to list up to 3 preferences on the form.

A list of all the students whose parents have requested Peacehaven Community School as a preference is released to the school via the on-line system known as the School Admissions Module (SAMs). At this stage the school does not know which are first, second or third preferences. If there are more applications than places available, the school will be asked to rank the students using our published oversubscription criteria. Each student's application details will be looked at by 2 members of staff and ranked accordingly. Any additional information for applications made under the Medical/Social category will have been transferred from the Local Authority to the school for consideration by the Admissions Committee. Each student will be allocated to one of the categories outlined below and the completed list returned to the Local Authority to be collated for the 1st March when the offers are made. These criteria for September 2021 entry are as follows:

#### OVERSUBSCRIPTION CRITERIA

The waiting list is kept in order of our published over subscription criteria and it is likely that a child's position on the list will move as other children are added or removed. These oversubscription criteria are as follows:

- 1) Looked after children and previously looked after children.
- 2) Children who will have a sibling (children are siblings if they are full/half or adoptive/foster brother or sister living in the same household) at the school at the time of admission.
- 3) Children living within our pre-defined community area.
- 4) Children living outside the pre-defined community area.

Tie breaker: If there are more children who qualify under an oversubscription criterion than places available, place allocation will be determined by prioritising applications within that criterion, this will be measured using the shortest walking route from the students home to the school. Distances are measured using the Local Authority's geographical information system from the child's home to the nearest gate used by children at the school.



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## LATE APPLICATIONS AND CHANGE OF PREFERENCE

There is a deadline for submitting applications which is October 31st 2020. Applications received after this date will be dealt with after the main round of allocations are performed by the Local Authority. Parents are permitted to change their minds up until October 31st 2020, the national closing day for Secondary applications, but not afterwards.

## WAITING LISTS

Peacehaven Community School maintains a waiting list for each year group which only includes the children whose parents have contacted the school directly asking to be placed on it. These waiting lists are cleared at the end of the Christmas, Easter and summer terms and parents are informed of the need to contact the school again should they wish their child to be kept on it. If a place becomes available Peacehaven Community School will notify the family whose child is top of the waiting list.

## ADMISSION NUMBERS

The Published Admission Number (PAN) for Peacehaven Community School is 180 for each year group. This figure is the maximum number that Peacehaven Community School can admit given the physical size of the school (as calculated using the Secretary of State's formula for assessing the size of a school) and the structure of the school curriculum. Parents have the right to state a preference for Peacehaven Community School and the Governors are obliged to meet parent's wishes, unless to do so would be prejudicial to efficient education or the efficient use of resources. Where it is not possible to comply with a stated preference parents can request that the School Admission Appeal Panel consider the matter.

### *Prejudice to efficient education*

The Governors of Peacehaven Community School have considered the implications of admitting more children to the year group than the published admission number. To admit an additional child in a large school such as Peacehaven Community, the Governors have to weigh up the advantage to the individual child against the disadvantage to existing children resulting from:

- Oversized teaching groups and therefore the quality of teaching and learning in the group overall. In certain subjects there are also health and safety implications.
- Undue pressure on the school's limited accommodation by enlarged class sizes

### *Prejudice to the efficient use of resources*

The Governors of Peacehaven Community School have also considered the implications with regard to the resourcing of the school whereby to admit further students to Peacehaven Community School will be prejudicial to the efficient use of resources:

- Where admission numbers have already reached the intake level where the school has been staffed to
- Where the school has reached the capacity of accommodation available and other schools in the area have spare capacity

The arrangements for the admission of children to Peacehaven Community School have been made in accordance with the requirements of legislation and therefore comply with the School Admissions Code December 2014.