

7 November 2023

Dear PCS Families

We are organising our annual Christmas lunch for students on **Tuesday 12 December**.

Students will eat this in the main hall in their year groups and will be served by PCS staff. This is offered at **£3.00** per student, or free for those who are entitled to Free School Meals. It is always a very festive and fun school community event.

This year we are automatically providing a free Christmas lunch plus a drink for all of those students in receipt of Free School Meals, unless they make it clear they do not wish to take up this offer.

If your child wishes to take part in our Christmas lunch celebration and is not in receipt of Free School Meals, please pay **£3.00** on ParentPay no later than **Friday 1 December** and complete the rest of the [form](#) below indicating your child's meal preference. If your child is in receipt of Free School Meals, we will still need to know their chosen meal preference. This will give our caterers accurate numbers to avoid food waste.

There will be no other food or drinks served at break or lunch that day, so if your child is not having Christmas lunch, you will need to provide them with breaktime snacks and a packed lunch and drink.

Please complete one form per child.

Kind regards
PCS