

21 July 2025

Dear PCS Families

Here are some updates and key information about next academic year.

Timings of the school day

Following a review of the school day, including looking at where PDI (Personal Development Intervention) sits and the lunch system, we have a slightly altered structure for September.

The structure of the school day will be:

08:20 Gates open for arrival. From 08:35 students will be considered late to school. All students should be in their classroom, ready to learn by 08:40.

PDI	08:40 - 09:00
Lesson 1	09:00 - 10:00
Lesson 2	10:00 - 11:00
Break	11:00 - 11:30
Lesson 3	11:30 - 12:30
Lesson 4	12:30 - 13:30
Lunch	13:30 - 14:10
Lesson 5	14:10 - 15:10

During PDI students will be checked for their equipment and uniform (please see sections below for full details) and will follow our character curriculum which is linked to our values of: Aspire, Believe, Contribute, Achieve.

The lunch time will change to have all year groups on at one time. This allows better use of facility spaces during the breaks as no lessons will be on. To make sure all students have time to get lunch we have extended the lunch break and may introduce a bell to alert two sittings if required. For the beginning of the year the Y7s will leave for lunch a little earlier until they get into the flow of the new school system.

Term dates for 2025-2026

We will send you key dates for each year group in separate letters when we have them finalised. A general overview includes:

Start of term 1

01/09/2024 - INSET day 1 - School closed for staff training

02/09/2024 - INSET day 2 - School closed for staff training

03/09/2024 - Start of term for Y7 (08:25 arrival and met on the tennis courts by tutors followed by assembly) and Y11 (11:00 arrival on tennis courts for registration and assembly)

04/09/2024 - Normal timetable for Y7 and Y11 (08:25 arrival and straight to tutor group classroom). Start of school for Y8, Y9 and Y10 (08:25 arrival to tennis courts to be registered by tutors)

Early school closure This will happen when we have significant evening events:

11/09/2025 - Y6 open evening. School closes at 14:40. *For this event only there will be a later start of 9:30 on 12/09/2024*
09/12/2025 - Y11 Parent/Carer meetings. School closes at 14:40
22/01/2026 - Y9 Parent/Carer meetings. School closes at 14:40
24/03/2026 - Y11 Parent/Carer meetings. School closes at 14:40
21/05/2026 - Y10 Parent/Carer meetings. School closes at 14:40
04/06/2026 - Y7 Parent/Carer meetings. School closes at 14:40
16/06/2026 - Y8 Parent/Carer meetings. School closes at 14:40

There are five INSET days across the academic year where students will not be on site:

1. 01/09/2025
2. 02/09/2025
3. 05/01/2026
4. TBC
5. TBC

An overview of the terms throughout the year:

Term 1:

Wednesday 3rd September (Y7 and 11) Thursday 4 September (all years) to Friday 17 October

Autumn Break: Monday 20 October to Friday 31 October (2 weeks)

Term 2:

Monday 3 November to Friday 19 December (half day on Friday)

Christmas Break: Monday 22 December to Friday 2 January (2 weeks)

Term 3:

Tuesday 6 January to Friday 13 February

Winter Break: Monday 16 February to Friday 20 February (1 week)

Term 4:

Monday 23 February to Friday 27 March

Easter break: Monday 30 March to Friday 10 April (2 weeks)

Term 5:

Monday 13 April to Friday 22 May

Whitsun break: Monday 25 May to Friday 29 May (1 week)

Term 6:

Monday 1 June to Friday 24 July (half day on Friday)

Staffing changes

It is always with mixed emotions that I inform you of the staff changes that will take place for the next academic year. Staff move on for a variety of different reasons including changes to family circumstances, promotion and, sadly, also to leave the profession.

Those leaving us at the end of this term are:

Mr Brock - Teacher of Music

Mr Radmore - Assistant Headteacher leading on Literacy, and Teacher of PE, Maths and Science

Ms Robinson - Administrative Assistant / Pastoral Support Manager - Y7

Mr Turner - Teaching Assistant

Ms Wheeler - Teacher of Mathematics

Ms Wild - Teacher of Science

We are pleased to say that we are fully staffed for next year and have appointed the following staff who inspired us when they came to interview.

New staff joining us are:

Mrs Chapman - Teaching Assistant

Mr Crozier - Teacher of Humanities

Mrs Harris - Teaching Assistant

Mrs Johnston - Teacher of Science

Mr Lunt - Teacher of Mathematics

Mr Smith - Teacher of Science

Mr Willis - Teacher of Music

We hope you will welcome them all to our PCS community.

Pastoral teams

Tutors, who will work with your child during PDI, will now mostly stay with their groups as they progress through the school and the Year Team leads will be linked with KS3 or KS4. We will shortly be sending out the tutors linked to each year group, though tutor groups will not be finalised until September.

- Head of Y7 - Ms McCaughan and Assistant Head of Y7 - Ms Fernee
- Head of Y8 - Mr Kanakri and Assistant Head of Y8 - Ms Brooks
- Head of Y9 - Ms Pollard and Assistant Head of Y9 - Mr Thomsett
- Head of Y10 - Ms Willis and Assistant Head of Y10 - Ms Elliott
- Head of Y11 - Ms Leggett and Assistant Head of Y11 - Ms Farmer

Equipment - PCS Ten for Success

At PCS, we make it clear to all of our students that in order to be a successful student they need to be ready to learn. This includes having all of the correct equipment for the school day.

1 x pencil case

1 x purple pen

1 x black pen

1 pencil

1 pencil sharpener

1 ruler

1 rubber

1 glue stick

1 reading book

1 planner - these will be distributed at the start of Term 1 in September and we will be asking for a contribution of **£2.50** to cover the cost. This will be on ParentPay.

All of these items can be readily and cheaply purchased from any stationery shop or online, however to make things easier we are offering a 'PCS bundle' for **£2.50** which includes all of the stationery. If your child does not have a reading book, we have a well stocked library, should your child require one, this is open everyday.

Behaviour expectation

Please can I ask that you take the time to read the behaviour policy together with your child to ensure that they are fully aware of the expectations here at Peacehaven Community School. By supporting us, you will be making a positive impact on your child's progress and achievement.

[PCS behaviour policy- Section 4 Home and school agreement](#)

Uniform expectations

All students are expected to wear the correct PCS school uniform, as detailed on our website and outlined below. If you need support with acquiring uniform items please contact their year group's Head of Year in the first instance. Students arriving in trainers will be asked to change into plimsolls.

We are also kindly asking for donations of any outgrown blazers or other uniform items that are still in good condition. These can be given to families who may be facing financial challenges.

Uniform requirements for all students in Years 7-11:

- **Black blazer with school crest:** This is available from Premier Sports and must be worn around the school at all times unless directed otherwise by staff.
- **Tie with appropriate year colour stripe:** Also available from Premier Sports.
- **White cotton shirt:** Can be purchased from any supplier. Shirts must be buttoned to the neck and can be long or short-sleeved.

- **Black school trousers or black knee-length pleated skirt:** Can be purchased from any supplier. Please note: black jeans, skin-tight trousers, leggings, stretchy tube or pencil skirts are not permitted. Skirts should not be rolled or folded at the top and should not be shorter than 10cm (four inches) above the knee.
- **Black smart leather shoes:** Can be purchased from any supplier. Students should wear black or white socks only (branded socks are not permitted) or black tights. Trainers, boots, branded shoes, or cloth shoes are not allowed.

Optional Uniform Item:

- **Black v-neck woollen pullover:** This is an optional item and must not have any logo or branding. It can be purchased from any supplier. Other types of jumpers or hoodies are not permitted.

General Personal Appearance

To maintain a consistent and appropriate learning environment, we also have expectations regarding personal appearance:

- **No jewellery:** This includes any facial piercings, such as nose studs or rings. Any piercings should be done at the start of the holiday so they have had time to heal as they will need to be removed from September.
- **No hats, coats, hoodies, scarves, gloves, or cardigans:** These are not allowed to be worn inside the school building.
- **Hair:** Only natural hair colours are permitted, and extreme or distracting hairstyles, cuts, or colours are not allowed. Hair accessories should be limited to plain clips or hairbands.
- **No henna or tattoos**
- **Ties:** Ties should reach the waistband of trousers or skirts and be fastened close to the neck (but not so tightly that they cannot be undone).
- **Shirts and blouses:** Must be worn tucked in.
- **Nails:** No acrylic nails or nail extensions are allowed.
- **Socks/Tights:** If wearing a skirt, students should wear either plain black tights or plain white or black socks. Socks should not have any obvious logos. Students should not wear both tights and socks.

Make-up and Nail Varnish

- **Years 7 and 8:** Make-up and nail varnish (including false eyelashes) are not allowed. Students will be asked to remove visible make-up.
- **Years 9-11:** Minimal make-up is allowed, but nail varnish, lipstick, false eyelashes, or excessive make-up are not. Students will be asked to remove these before attending lessons.

Thank you for your continued support in ensuring all students meet these expectations. If you have any questions, please do not hesitate to contact the school.

My Child at School App to EDULINK

In September we will be moving away from the My Child At School App (MCAS). We are excited to announce the launch of our new online platform EDULINK, designed to help you monitor your child's progress and engagement at school. This platform will provide you with real-time access to information regarding attendance, achievement, and behaviour, allowing for greater transparency and collaboration between home and school. Further details on how to access and utilise this platform will be shared shortly.

Yours sincerely



Ms Rachel Henocq
Headteacher

