

1 September 2025

Dear PCS Families

A very warm welcome back to all of our students and families as we begin the new academic year. We are looking forward to having our corridors and classrooms filled with the energy and enthusiasm of our students once again, and we are looking forward to a productive and successful year.

As we start the new school year, we would like to take this opportunity to remind you of our expectations regarding school uniform and general appearance. A consistent and smart uniform helps to create a sense of community, pride, and belonging among our students and sets a professional tone for learning.

Uniform Expectations

Please ensure your child arrives at school each day in the correct uniform.

- **Blazer:** All students must wear a **black blazer with the school crest** on the left pocket. Blazers are available for purchase from the Premier Sports Website, with prices ranging from £31.50 to £38.99. You can find them at this link: <https://www.pcs.kitfor.co.uk/>
- **Tie:** A tie with the **appropriate year colour stripe** must be worn. These are available from Premier Sports for £5.99. The tie should be fastened close to the neck and should reach the waistband of the trousers or skirt.
- **Shirt:** A **white cotton shirt** (long or short-sleeved) must be worn and buttoned to the neck. You may purchase this from any supplier of your choice. Shirts must be worn tucked in at all times.
- **Trousers/Skirt:** Students should wear either **black school trousers or a black knee-length pleated skirt**. These can be purchased from any supplier. **Please note:** Students are not permitted to wear black jeans, skin-tight trousers, leggings, or stretchy tube/pencil skirts. If wearing a skirt, it should not be rolled over at the top and must not be shorter than four inches (10cm) above the knee.
- **Shoes:** Students must wear **plain, black, smart leather shoes**. Black or white socks or black tights may be worn with the shoes. **Please note:** Trainers, boots, branded shoes, or cloth shoes are not permitted.
- **Optional Jumper:** Students have the option to wear a **black v-neck woollen pullover** with no logo or branding, which can be purchased from any supplier. **Hoodies and other types of jumpers are not permitted.**

General Personal Appearance

In addition to the uniform, we also have expectations for personal appearance to maintain a focused and respectful learning environment.

- Hats, coats, hoodies, scarves, gloves, and cardigans are **not allowed to be worn inside the school building**.
- Hair colour must be natural, and extreme or distracting hairstyles, cuts, or colours are not permitted. Hair accessories should be limited to plain clips or hairbands.
- No acrylic nails, nail extensions, or nail varnish are allowed.
- Students will be asked to remove makeup if it is deemed excessive.
- No jewellery is permitted, including any facial piercings such as nose studs or rings.
- No tattoos or artwork on the skin are allowed.

Your support in ensuring your child adheres to these expectations is greatly appreciated. Maintaining a high standard of uniform and appearance helps to set a positive tone for our whole school community and supports students in focusing on their learning. Pastoral Leaders will be in contact with students who do not meet these requirements and detentions issued. Parents and guardians will be asked to bring in specific aspects of uniform. In some circumstances students will be removed from the classroom if found to be breaking these expectations.

Should you have any queries about the uniform policy or any difficulties in purchasing any items of uniform or equipment, please do not hesitate to contact us by emailing **pcs-enquiries@swale.at** or by calling the main school office on **01273 581100**.

We look forward to a successful and productive year ahead with your child.

Yours sincerely
PCS