

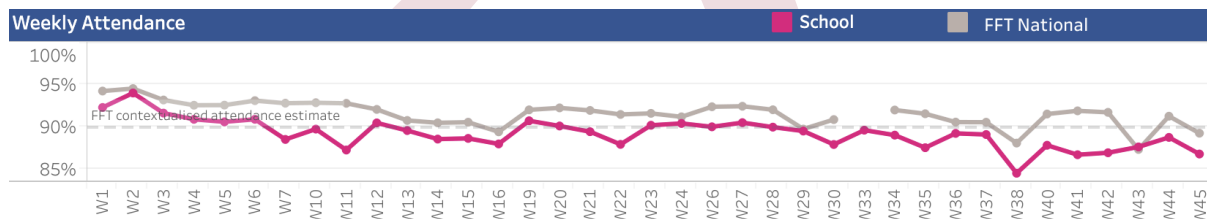


23 July 2026

Dear PCS Families

It has been another amazing year at PCS with so many opportunities for our students and it is a privilege to see these young people flourish. Thank you for supporting them through this really important journey. Please keep an eye on our website and our instagram page to see what we have been up to.

My first message is about attendance. Thank you so much to all of you who support your child to attend school and set those high expectations and help them to build good habits. It is sad to see, however, that PCS student attendance is trailing behind the national average. By not being here your child is at a disadvantage. While some absence for illness is unavoidable, unauthorised absences are on the rise. To ensure your child receives the full benefit of their education and the support they need to grow, they must be here. Please help us by setting firm school routines at home. If you need support, contact us, we are ready to work with you.



Students are expected to be in our school uniform for their first day at school which includes hair, jewelry and nails as per our policy. They will need an A4 sized bag for books and equipment. Make sure preparations for school are not left to the last minute. Students can feel anxious about the start of term, so help them get ready. Please refer to [the letter from Mr Broadbent](#) on 22 May 2026.

We will be rolling out our new mobile phone procedures as outlined in [the letter introducing the Blackout App](#).

Students will be taking their books home with them, as described in [the letter from Mr Verniol](#). It's a great opportunity to celebrate their school work with them.

Timings of the school day

The structure of the school day will be:

8.20am arrival

From 08:30 students will be considered 'late'

8.30 - 9am PDI with mentors

9 - 10am Lesson 1

10 - 11am Lesson 2

11 - 11.25am Break

11.30am - 12.30pm Lesson 3

12.30 - 1.30pm Lesson 4



1.30 - 2.05pm Lunch (we have a weekly rotation for first and second sitting)

2.10 - 3.10pm Lesson 5

Start of the new academic year September 2026

Tuesday	1/9/2026	INSET Day (Staff training, no students on site)
Wednesday	2/9/2026	Year 7 students only back to school 8.20am arrival. We will meet you at the school gate and take you to be registered on the tennis courts. You will not need your PE kit.
Thursday	3/9/2026	Year 7 & 11 students only back to school 8.20am arrival Y7 and Y11 to register on the tennis courts. You will not need your PE kit.
Friday	4/9/2026	Year 7 & 11 students only back to school 8.20am arrival Y7 and Y11 to register on the tennis courts. You will not need your PE kit.
Saturday	5/9/2026	
Sunday	6/9/2026	
Monday	7/9/2026	All students back to school 8.20am arrival Y7 and Y11 students go to PDI rooms to be registered. Y8, 9 and 10 students register on the tennis courts.

We will send you key dates for each year group in separate letters when we have them finalised. A general overview includes:

Early school closure at 2.40pm will happen when we have significant evening events:

Thursday 10 September - Year 6 Open Evening

Year 7-11 parent/carers consultation evening (dates to be confirmed)

There are six INSET days across the academic year:

- Tuesday 1 September 2026
- Tuesday 20 October 2026
- Monday 4 January 2027
- Friday 30 April 2027
- Friday 9 July 2027
- Monday 26 July 2027

Full term dates can be found on our [website](#).



Staffing changes

It is always with mixed emotions that I inform you of the staff changes that will take place for the next academic year. Staff move on for a variety of different reasons, including retirement, promotion and, sadly, also to leave the profession.

Those leaving us at the end of this term are:

Ms Haywood, our exceptional Head of English who is leaving to start a new adventure in a different country

Ms Murray, our exceptional Head of Science who is also moving away from the UK with her family

Mr Robertson, our dedicated and inspirational Drama teacher who is taking retirement

Ms Howard, our supportive and nurturing Food Technology teacher who is taking retirement

Ms Moldan, our talented Art teacher who is moving on to a different school

Mr Pope, our supportive School Counsellor who is moving on to a new role

We are pleased to say that we are fully staffed with teachers for next year and are recruiting a new School Counsellor. We have appointed the following staff who inspired us when they came to interview:

New staff joining us are:

Ms Turner - Head of English

Mr Donaldson - Head of Science

Ms Knowles - Teacher of Art

We hope you will welcome them all to our PCS community.

Mr Verniol has been apportioned as Deputy Headteacher, Quality of Education.

Your pastoral teams are:

Head of Y7 (Pastoral Lead) - Ms McCaughan

Assistant Head of Y7 (Pastoral Support Manager) - Ms Black and Ms Fernee

Head of Y8 (Pastoral Lead) - Ms Powell

Assistant Head of Y8 (Pastoral Support Manager) - Ms Elliott

Head of Y9 (Pastoral Lead) - Mr Kanakri

Assistant Head of Y9 (Pastoral Support Manager) - Ms Brooks

Head of Y10 (Pastoral Lead) - Ms Pollard

Assistant Head of Y10 (Pastoral Support Manager) - Mr Thomsett

Head of Y11 (Pastoral Lead) - Ms Leggett

Assistant Head of Y11 (Pastoral Support Manager) - Ms Farmer

Yours sincerely

Ms Rachel Henocq
Headteacher